

Vacancy Announcement

Job title: System Administrator

Job type: Permanent

Location: Cyberia Co., Ltd in Vientiane, Laos

Manages others: Yes (will need to supervise local technicians)

Qualifications: Bachelor degree in Information Technology / Computing Science

Experience: At least 3 years

Relocation covered: Yes (a round-trip airfare from/ to the closest international airport and Vientiane (Laos))

Report to: Managing Director and CTO

What to submit: Send your CV (with recent photo), scanned copies of valid passport and supporting documents to cyberia@muonglao.com

Contact: Mr. Anousa Souannavong (Co-Founder and CTO, email: cyberia@muonglao.com)

Deadline: 26 December 2008

Essential skills/qualifications:

- Microsoft workstation and server administration (Windows Server, XP)
- Linux operating system administration (Red Hat, Fedora Core)
- Able to assemble and disassemble IT equipment parts (PCs, printers, scanners, etc.)
- Have extensive experience of IT help desk support and troubleshooting
- Able to install, setup and configure network equipment (switches, routers, access points, etc.)
- Must have initiatives and good leadership skills

Desirable skills/qualifications:

- Familiar with server hardware/software technology including clustering, hot swap, etc.
- Experience of maintaining IBM servers will be an advantage
- Able to install and configure MS Exchange server and/or other groupware applications
- Able to install and configure web, mail, DNS servers under Linux operating system
- Competent in using MS Office applications
- Able to design and develop web application using PHP, MySQL, JavaScript and HTML will be a big plus

Detailed job description:

- Responsible for resolving day-to-day IT related problems (troubleshooting and help desk support)
- Install, setup and configure servers and workstations as instructed by the MD and/or CTO
- Provide routine maintenance for clients' systems
- Supervise juniors work and provide guidelines to ensure efficient transfer of technical know-how
- Keep record of work performed in a logbook as well as update company's knowledge based system

About Cyberia:

Cyberia Co., Ltd. is a well-known total IT solution provider in Laos which has been in business since 1999. The company has been providing a full range of IT solutions for local businesses, government and international-donor funded projects. We are recognized as local implementation partner of EDS (UK) and TRT (Australia). Cyberia is the one-and-only authorized IBM Business Partner and service center in Laos. More information can be found at <http://www.atcyberia.com>

